



Policy Area: Coaching	Subject: JOP Coaches
Title of Policy: Min. JOP coach certification	Number:
Effective Date: September 2017	Created by: Sonia Schina (Executive Director)
Approved Date: September 2, 2017 Revision Date:	Approved by: Director-at-Large (David Sandquist) and 6 others

1. Rationale or background to policy:

In order to best service the youth receiving instruction, the Board finds it prudent to ensure there is at least one certified coach that oversees the instruction. In order for a Club to participate in the BC Archery Junior Olympian Program (JOP), the Club must have—on record—at least one certified coach at minimum level of Instructor of Beginner Archers. This coach does not necessarily need to provide the instruction at all JOP program days, but should at the very least be available to assist the instructors of the program by answering questions and guiding the instruction of the athletes.

2. Guidelines:

Clubs offering the JOP program will need to ensure they name at least one certified coach when joining / renewing their Club membership with BC Archery. The named certified coach must be in good standing with the association (be a current member of BC Archery), and must be in good standing with the NCCP / CAC (Coaching Association of Canada).

If a Club finds itself without a coach (willing) to be named, the Club shall contact BC Archery (through the Executive Director) to determine next steps. The Club will be granted a grace period of no more than one year to become compliant, or will no longer be able to host the BC Archery JOP program. Participation in the program will become available once compliance has been met.

3. Procedures:

- The club shall name a certified coach, with minimum of Instructor of Beginner Archers, when joining/renewing membership, if the Club wishes to participate in the JOP program
- The club will notify BC Archery, through the Executive Director, if it does not have / no longer has a certified coach overseeing the program
 - Club members should be encouraged to attend a coaching clinic asap
 - A clinic can be arranged through the Coach Chair of BC Archery
 - The club will be granted a 12-month grace period from the date of non-compliance
 - If the Club fails to meet compliance within the grace-period, they will lose the ability to host the JOP program until compliance has been met